

Resolution of Council

31 October 2022

Item 4.1

Proposed Schedule of Meetings and Briefings for 2023

Memorandum by the Chief Executive Officer

To Council:

This memorandum requests that Council approve the draft Schedule of Meetings and Briefings for 2023.

The draft Schedule of Meetings and Briefings for 2023 (Attachment A) has been prepared on the basis of a three-week meeting cycle (Council Briefings, Committees and Council), consistent with the meeting arrangements adopted by Council in previous years. The draft schedule proposes 10 meeting cycles for 2023.

Section 365 of the Local Government Act 1993 states that "the council is required to meet at least 10 times each year, each time in a different month", with "year" meaning the period from 1 July to the following 30 June (the financial year).

To ensure compliance with the provisions of section 365, the draft Schedule of Meetings and Briefings for the calendar year 2023 provides for:

- (a) five meetings in the first half of 2023 (making a total of 10 meetings for the 2022/23 financial year, inclusive of the five meetings of Council which will have been held in the second half of 2022); and
- (b) five meetings of Council held in the second half of 2023 (making a total of 10 meetings for the 2023/24 financial year, on the basis that a further five meetings of Council will be scheduled for the first half of 2024).

It is noted that:

- (a) the 2023 Annual Conference of Local Government NSW is currently scheduled to be held from 12 to 14 November 2023;
- (b) briefings will be held on a Tuesday in June 2023 due to a public holiday falling on the relevant Monday; and
- (c) if considered necessary, additional "tentative" briefings dates, intended to accommodate such matters as external presentations, workshops and other non-meeting agenda items, will be separately distributed to Councillors, following approval of the draft schedule.

It would be appropriate for Council to now determine a program of meetings and briefings for next year to enable all interested parties to plan their commitments.

The City's website will be updated with the 2023 meeting dates if endorsed by Council.

MONICA BARONE

Chief Executive Officer

Attachments

Attachment A. Draft Schedule of Meetings and Briefings for 2023

Moved by the Chair (the Lord Mayor), seconded by Councillor Scully –

It is resolved that Council adopt the draft schedule of meetings and briefings for 2023, as shown at Attachment A to the subject memorandum.

Carried unanimously.

S063444-02

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023

DATE	MEETING
SCHOOL HOLIDAYS – Monday 19 December 2022 to Wednesday 25 January 2022, inclusive	
MONDAY 30 JANUARY	• RECESS
MONDAY 6 FEBRUARY	• BRIEFINGS
MONDAY 13 FEBRUARY	• COMMITTEES
MONDAY 20 FEBRUARY	• COUNCIL
MONDAY 27 FEBRUARY	• BRIEFINGS
MONDAY 6 MARCH	• COMMITTEES
MONDAY 13 MARCH	• COUNCIL
MONDAY 20 MARCH	• BRIEFINGS
MONDAY 27 MARCH	• COMMITTEES
MONDAY 3 APRIL	• COUNCIL
SCHOOL HOLIDAYS – Monday 10 April to Monday 24 April 2022, inclusive	
MONDAY 10 APRIL	• RECESS (Public Holiday)
MONDAY 17 APRIL	• RECESS
MONDAY 24 APRIL	• RECESS
MONDAY 1 MAY	• BRIEFINGS
MONDAY 8 MAY	• COMMITTEES
MONDAY 15 MAY	• COUNCIL
MONDAY 22 MAY	• RECESS

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023

DATE	MEETING
MONDAY 29 MAY	<ul style="list-style-type: none">• RECESS
MONDAY 5 JUNE	<ul style="list-style-type: none">• RECESS
MONDAY 12 JUNE	<ul style="list-style-type: none">• King's Birthday Public Holiday
TUESDAY 13 JUNE	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 19 JUNE	<ul style="list-style-type: none">• COMMITTEES
MONDAY 26 JUNE	<ul style="list-style-type: none">• COUNCIL
SCHOOL HOLIDAYS - Monday 3 July to Friday 14 July 2022, inclusive	
MONDAY 3 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 10 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 17 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 24 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 31 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 7 AUGUST	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 14 AUGUST	<ul style="list-style-type: none">• COMMITTEES
MONDAY 21 AUGUST	<ul style="list-style-type: none">• COUNCIL
MONDAY 28 AUGUST	<ul style="list-style-type: none">• RECESS
MONDAY 4 SEPTEMBER	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 11 SEPTEMBER	<ul style="list-style-type: none">• COMMITTEES
MONDAY 18 SEPTEMBER	<ul style="list-style-type: none">• COUNCIL
SCHOOL HOLIDAYS - Monday 25 September to Friday 6 October 2022, inclusive	
MONDAY 25 SEPTEMBER	<ul style="list-style-type: none">• RECESS

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023

DATE	MEETING
MONDAY 2 OCTOBER	<ul style="list-style-type: none"> • RECESS (Labour Day Public Holiday)
MONDAY 9 OCTOBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 16 OCTOBER	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 23 OCTOBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 30 OCTOBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 6 NOVEMBER	<ul style="list-style-type: none"> • COMMITTEES
Sunday 12 to Tuesday 14 November	<ul style="list-style-type: none"> • LGNSW Annual Conference
MONDAY 20 NOVEMBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 27 NOVEMBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 4 DECEMBER	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 11 DECEMBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 18 DECEMBER	<ul style="list-style-type: none"> • RECESS
SCHOOL HOLIDAYS – Wednesday 20 December 2023 to Monday 29 January 2024, inclusive	

The recess continues until the first Committee meetings of 2024.